

Indy Food Co-op
Board Meeting Minutes from March 27th, 2017

Present: Lyndsay Crespo, Mathew Davis, Clark Giles, Doug Gulley, Chuck Heintzelman, Nathan Roberts, Adam Southerland, Susan Vogt

Staff: Alan Walker, Wolfgang Dawson

Member guests: Dani Cunningham

The minutes from the Feb. 22nd, 2017 annual meeting were approved as submitted.

Clark (as current Vice President) conducted elections for Executive positions for the 2017-2018 year. The following individuals were elected:

Clark Giles- President

Nathan Roberts- Vice President

Chuck Heintzelman- Treasurer

The Secretary position remained unfilled pending a volunteer. Clark volunteered to act as Secretary for the meeting.

Clark suggested that the new board develop an “Agreement to Serve” document the the current board could sign and provide to future board members. After discussion, Clark volunteered to draft an agreement for Board review at the next meeting. The Board also voted to move all meeting minutes, by-laws, and the policy register to public areas of the Pogue’s Run Grocer website.

Chuck suggested that the agenda be modified to have the Governance Documents Proposal discussion next since it overlapped with discussion of the Agreement to Serve document. Chuck pointed out several discrepancies between the By-Laws, the Policy Register and the Employee Handbook and suggested that he submit a red-lined copy of the documents to the board for review and discussion at the next meeting then to have the final draft be submitted to member-owners for a comment period before adoption. The Board voted to move forward with Chuck’s suggestion.

Next, Alan Walker presented the financials. Average daily sales have dropped to \$3033 from the 2014 high of \$4359. (30% loss) The average number of daily sales has dropped from 187 to 153. Member shoppers represent 43% of sales. Alan attributed the lack of sales to lack of inventory and location challenges (drugs, prostitution, etc.). A discussion occurred between Board and Alan about annual dues, asking members for a new round of 2017 member loans and asking IFF for a sixth month payment forbearance. Board agreed that Nathan would head a committee to investigate and report back to the board what other similarly-situated food co-ops do in regard to annual member fees. Chuck and

Susan agreed to contact IFF to (1) ensure that they had received all of the required annual documentation from the co-op for 2016 and (2) start a discussion on loan payment forbearance. Board voted unanimously for the above.

Member-owner Derek Glass' presentation of the Pogue's Run Project Portal (next agenda item) was postponed to the next meeting as Derek was stuck at work.

Lyndsay and Chuck gave a presentation on Neighborhood Assistance Program credits to the board. Lyndsay said that the Boner Center was willing to sponsor Pogue's Run for a NAP credit application and Lyndsay volunteered to write the grant for the Co-op (deadline April 21st). The Board approved Lyndsay writing the NAP grant with a unanimous vote.

The Board discussed committee assignments next. In addition to the committees already discussed above, the Board voted unanimously to create a Marketing committee with Susan as the initial lead board member. The purpose of this committee would be to market the co-op to the public at large. It is expected that this committee will work closely with the Membership/Community Building committee already led by Katherine and Dani (non-board member-owner) to create instore events of interest to the membership and generally foster a sense of community between members. The Board also discussed the need for the possible formation of a Safety Committee but no final decision was made at this time.

Clark provided a brief update on a food composting opportunity with IUPUI/Butler. (informational only, no board action taken as program is still developing).

Meeting was adjourned by unanimous vote at approximately 7:15pm.

Respectfully submitted
by Clark Giles
April 6th, 2017